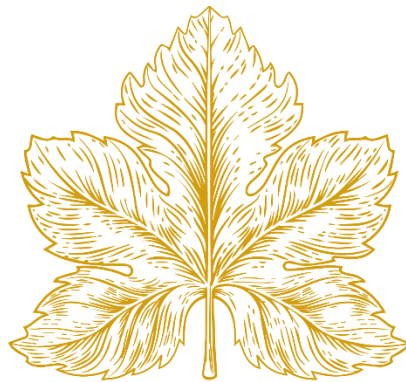


Prevent Duty Referral Protocol



EPWORTH
EDUCATION TRUST

Written by:	A Burkes, Director of Education
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Version Control
Change Record

Date	Author	Version	Section	Reason for Change
30.7.23	Amy Burkes	1		Trust Protocol

Epworth Education Trust Prevent Duty Referral Protocol

Epworth Education Trust

PREVENT DUTY REFERRAL PROTOCOL

- STEP 1** When a concern is identified, as with all safeguarding concerns, the member of staff may seek clarification from the individual but must be careful not to lead or investigate. Details of the concern are shared at the soonest point with one of the school's Designated Safeguarding Leads. If using CPOMs, a safeguarding alert should be generated too.
- STEP 2** The Designated Safeguarding Lead will discuss the concern, (including the relevant context) with the member of staff (the referrer) and document the report. The member of staff will author, sign and date (including the time) a written statement for the safeguarding record in line with safeguarding recording requirements.
- STEP 3** The Designated Safeguarding Lead checks if any additional concerns are known / documented in the school's safeguarding records, then alerts the Head Teacher. Jointly they should consider if the concern falls within general safeguarding concerns (see step 4) or if a Prevent referral should be made (see step 5). The named designated persons may wish to refer to [Channel Duty Guidance Protecting Young People from being drawn into terrorism](#) (p11,12) and [Channel: Vulnerability Framework](#) (p2,3) documents which contain guidance on vulnerability factors.
- STEP 4** School to follow general safeguarding protocols taking action to support and/or make referral to social care where appropriate.
- STEP 5** The Designated Safeguarding Lead to make a referral to the Local Authority Safeguarding Team. This is usually via the Local Safeguarding Partnership or the Multi-Agency Safeguarding Hub (MASH). However, some Local Authorities have a nominated Prevent referral lead within to receive all Prevent referrals.
- STEP 6** After consideration, if warranted, the Local Authority to pass the referral to the Channel coordinator for management through to the Local Authority Chaired Channel panel.

STEP 8 If deemed suitable by the Channel panel a holistic package of support will be determined and delivered. ***Please note*** school may be involved as part of the multi-agency support offered.

STEP 9 As with all aspects of safeguarding, even if Channel support is deemed suitable and offered, the school retains a duty of care. As such staff should remain vigilant, reporting any new or further concerns to school's Designated Safeguarding Lead.

STEP 10 No press briefing should be made unless directed by the Police. The input of the Epworth Education Trust's Media Relations Office must be sought.

